1 INTRODUCTION:

The Oklahoma Turnpike Authority (OTA) is seeking proposals from potential qualified contractors that would demonstrate to the OTA that the firms would be “qualified” and competent to provide the services listed in this Request for Proposal (RFP).

To be considered “qualified,” firms must be independent and demonstrate the skills and experience necessary to perform, at a minimum, the services listed in this Request for Proposal (RFP). Information Technology Consultant Services shall be undertaken in a manner consistent with the prevailing accepted standard for similar services with respect to projects of comparable function and complexity and with the applicable laws and regulations published and in effect at the time of performance of the services.

Purpose:

The Oklahoma Turnpike Authority is submitting this request for proposal (“RFP”) to solicit sealed proposals from qualified vendors (the “Offerors”) to establish one or more contracts through competitive negotiations for the provision of services as Information Technology Consultant (the “Contractor”) to the OTA on facility operations.

It is the Oklahoma Turnpike Authority’s intent to select a qualified vendor(s) to provide information technology expertise for turnkey projects and/or staff augmentation resources for both fixed and variable projects as defined in the attached Scope of Work. Successful vendor(s) will include companies which can provide comprehensive IT services and solutions to update back-office business processes as well as vendor(s) which can provide staff augmentation on a skill based service request to work with in-house staff.

Vendors who wish to submit proposals to provide turnkey project development services will be asked to submit information regarding experience, expertise, references, previous projects, administrative overhead and personnel. Vendors who wish to submit proposal for staff augmentation will be asked to provide a catalogue of capabilities and skill sets. All vendors should provide information relative to Attachment A on hourly rates by specific skill sets.

All contractors will work with the OTA’s various departments to provide assistance and expertise on, but not limited to, automation of business processes and information technology system; provided however, the contractor will receive final approval from the OTA’s representatives on all projects.
Initial period of contract:

It is the intent of the OTA to sign a three (3) year contract with an option to renew for three one year extensions with mutual agreement between the OTA and the contractor selected. All rates provided in the Offerors response shall be valid for the 3 year initial term and open for negotiation for subsequent contract extensions.

2 SCOPE OF SERVICES REQUESTED:

See the attached Scope of Work. Vendors submitting proposals for comprehensive project services should provide the administrative overhead multiplier on “III Tab 4 C” under Scope of Work which would be an additive to the rate per hour by skill set provided on Attachment A.

3 INSTRUCTIONS AND CONDITIONS FOR SUBMITTING PROPOSALS:

In connection with this RFP, interested firms should limit their contact with the OTA by communicating with Tim Kraft at tkraft@pikepass.com regarding this RFP. For additional information on contacting the OTA see the Scope of Work, “Requirements Applicable to All Vendors”.

Contact with persons other than Mr. Kraft regarding this RFP may be grounds for elimination from the selection process.

4 RFP SUBMISSION:

All responses to this RFP must be received by the Oklahoma Turnpike Authority, Attention: Dwight G. Brown, Procurement Officer, 3500 N. Martin Luther King Ave, Oklahoma City, OK, 73111 by 11:00 A.M., Central Standard Time, Friday, January 2, 2015. Responses may be hand delivered to the OTA’s Reception Desk at 3500 Martin Luther King, Oklahoma City, OK, 73111 (delivery by telephone facsimile will not be accepted). All proposals should be mailed in an envelope clearly marked “Proposals # RFP 14-007. Proposals will be opened immediately after the closing deadline.

5 RESPONSIVNESS:

The detailed requirements set forth below are mandatory. Failure to respond to a specific requirement may result in disqualification. The submission should be concise and limited to no more than 15 double sided pages (8 1/2 x 11” with no appendices). Graphic Illustrations may be on pages up to 11 x 17 in size but cannot include any other information. Written text not associated with the graphic will not be evaluated. All proposals will have a 12 pitch font size minimum. All text sheets in the proposal must be numbered and will be counted towards the page count, excluding appendices information.

5.1 Interested firms must submit one original and 6 copies of their response (7 total documents).
5.2 Requirements listed in the Scope of Work, Title on a separate page “Response to Scope of Work.”

6 SCHEDULE OF EVENTS:

The OTA intends to use the following schedule of events for issuance of and response to this Request for Proposal:

<table>
<thead>
<tr>
<th>Date of Completion</th>
<th>Description of Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 8, 2014</td>
<td>Issue RFP</td>
</tr>
<tr>
<td>January 2, 2015 (11:00 a.m.)</td>
<td>Deadline for submission of RFP response</td>
</tr>
<tr>
<td>January 14-15, 2015</td>
<td>Optional Interviews</td>
</tr>
<tr>
<td>January 16, 2015</td>
<td>OTA selection &amp; award</td>
</tr>
</tbody>
</table>

7 AWARDS AND EVALUATION PROCESS:

7.1 The contents of the proposals of the successful firm shall become contractual obligations if procurement ensues. In the event of any conflict in the terms and/or conditions of this RFP and any subsequent contract resulting from this RFP, then the terms and conditions of this RFP shall take precedence. Failure to accept these obligations in a contractual agreement would result in cancellation of the award.

7.2 Evaluation Criteria:

All proposals will be reviewed by a designated committee with staff assistance as needed. Firms may be asked to give formal presentations to those committees. Their findings may be submitted to the OTA for consideration and/or award.

7.2.1 Knowledge of core business operations and technology

7.2.2 Cost

7.2.3 Approach to providing services

7.2.4 The review committee will determine the relative importance of each category

8 APPEAL PROCESS:

Any firm that feels it has been unjustly treated may file a written objection within five business days of date of award to Mr. Phil Motley, Assistant Director of Finance and Administration. If a firm is not satisfied with the response they may appeal to Mr. Tim Stewart, Executive Director at P.O. Box 11357, OKC, OK. 73136-0357.
9  STANDARD TERMS AND CONDITIONS:

9.1 Proposal Costs Incurred:
The Oklahoma Turnpike Authority is not liable for any costs, including tolls, incurred by firms responding to the RFP.

9.2 Proprietary Information:
The firms are hereby notified that information submitted will be handled in accordance with applicable laws, regulations, and policies of the OTA.

9.3 Non-Collusion Bidding Certificate:
The attached “Affidavit of Non-Collusion” must be signed and notarized and included with the proposal.

9.4 Insurance and Indemnification Requirements:

9.4.1 The firm shall protect, indemnify, save and hold harmless the OTA, its officers, agents, and employees from all suits, actions, or claims of any kind or character brought because of injuries or damages received or sustained by any person, persons, or property on account of any operation of the firm, its agents, employees, sub-contractors or any others authorized by the firm to perform work as specified under any contract for services which may result from responding to this solicitation.

9.4.2 The firm shall at its own expense procure coverage provided hereunder from companies authorized to do business in the State of Oklahoma prior to executing a contract for services. Before commencing any work hereunder, the firm shall furnish to the OTA certificates of insurance as required herein showing that it has complied with this section.

9.4.3 In the event any of the work performed by the firm is sublet or assigned, or is otherwise to be performed by anyone other than the firm’s own employees, then the insurance specified in this section shall extend to cover such work.

9.4.4 All policies required under this solicitation and any ensuing contract shall be maintained in force until completion of the work and shall include an endorsement requiring thirty (30) day prior written notice to the OTA before any change or cancellation is made effective. The OTA shall be named as an additional insured on the policies described.

9.4.5 Types and minimum limits of insurance required:

9.4.6 Comprehensive General Liability Insurance shall be carried for a combined amount of not less than one million ($1,000,000) for bodily injury for each occurrence, including those resulting in death, and with an aggregate limit of $2,000,000, together with $500,000 in property damage coverage for any one occurrence;
9.4.7 Worker's Compensation and Employer's Liability Insurance shall be carried to cover the Offerer's liability under the Worker's Compensation Law of the State of Oklahoma when applicable having a liability limit of not less than $100,000.

9.4.8 Comprehensive Automobile Insurance coverage which applies to owned, non-owned, and hired automobiles having a limit of not less than $1,000,000 for bodily injury, including death, to any one person, and $2,000,000 aggregate, together with $100,000 for property damage on account of each occurrence.

10 PUBLIC AVAILABILITY TO RFP RECORDS:

Copies of the proposals will be available for public inspection, (after award has been made) under supervision of the Purchasing Department, in the General Administration Services Division from 7:30 A.M. to 4:30 P.M. Monday through Friday at the Oklahoma Turnpike Authority, 3500 Martin Luther King Avenue, Oklahoma City, OK 73111.

11 DEVIATIONS AND EXCEPTIONS:

Deviations and exceptions from the terms, conditions, or specifications shall be described fully on the firm’s letterhead. In the absence of such statement, the proposals shall be accepted as in strict compliance with all terms, conditions, and specifications.

12 AUDIT OF RECORDS:

In the event a contractual agreement is created pursuant to this RFP, the contract must contain the following audit clause.

[Firm] shall permit OTA designated personnel the right to examine [firm’s] relevant financial and operational records related to this agreement. OTA shall have the right to audit and verify statements submitted by [firm] pursuant to this agreement. [Firm] shall retain these records for a period of three years after the final payment under this agreement or until all pending matters are closed, whichever is later. OTA reserves the right to dispute and receive credit for any costs which an audit may prove to be inappropriate.

13 OTHER TERMS AND CONDITIONS

The Authority reserves the right to reject any or all proposals or to cancel this solicitation at any time.

The Authority reserves the right to waive minor technicalities in this RFP.
14 TERMINATION OF CONTRACT:

14.1 This contract can be cancelled by either party with a 30 day written notice to the other party (the written notice must be by certified mail with a return receipt requested); or the OTA may immediately cancel this contract when violations are found to be an impediment to the function of the OTA and detrimental to its cause, or when conditions preclude the 30 day notice.

14.2 This contract may be reduced, canceled, and/or not renewed, should the OTA believe it is in the best interest of the OTA.

14.3 If this contract is terminated, the OTA shall be liable only for payment of services already rendered before the effective date of termination.
OKLAHOMA TURNPIKE AUTHORITY
NON-COLLUSION BIDDING CERTIFICATION

STATE OF OKLAHOMA )
COUNTY____________________ ) SS

A. For purposes of competitive bids, I certify:

1. I am the duly authorized agent of ____________________________, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;

2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and

3. Neither the bidder nor anyone subject to the bidder’s direction or control has been a party to the following:
   a. Any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
   b. Any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; and
   c. Any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

B. I certify, if awarded the contract, whether competitively bid or not, that neither the Contractors nor anyone subject to the Contractor’s direction or control has paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this _______ day of __________________, 20____.

_________________________________
(Signature)
_________________________________
(Print Name) ________________________ (Position in the Company)
STATUS VERIFICATION SYSTEM AFFIDAVIT

STATE OF OKLAHOMA  
COUNTY OF___________

I, ________________________________, of lawful age, and having been first duly sworn, on oath states:

1. That I am the agent authorized by the Contractor to submit the attached contract to the State of Oklahoma. I am fully aware of the facts and circumstances surrounding the making of the contract to which this statement is attached and have been personally and directly involved in the procurement of this contract.

2. That the Contractor has registered and fully participates in the Status Verification System, as required by Title 25 O.S. § 1313(B)(1), to verify the work eligibility status of all new employees of the Contractor.

FURTHER AFFIANT SAITH NOT.

______________________________
AFFIANT

Subscribed and sworn before me this ___ day of ________________, 20___.

______________________________
Notary Public

My Commission Expires: ____________________
My Commission Number:____________________
COMPLIANCE:

Bidder shall furnish a statement in writing on the bid or by attached letter and in the Vendors Statement below if his proposal strictly meets these specifications. If not, he shall list each variation therefrom.

VENDORS STATEMENT: (BID PROPOSED COMPLIES:)  YES: ____  NO: _____

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
COMPANY: ______________________________  DATE: ________________
SIGNATURE: ___________________________  PHONE: _________________
ADDRESS: __________________________________________________________
GENERAL TECHNOLOGY CONSULTANT SERVICES

SOLICITATION REQUIREMENTS &
GENERAL SCOPE OF WORK

Scope of Work:
The OTA seeks Information Technology Consultant services provided by the Contractor that shall include, but are not limited to, any or all of the following:

I. Requirements Applicable to All Vendors

Services will be requested by OTA via Task Orders wherein OTA states the services to be performed and the Contractor provides timelines and costs to complete the Task Order. On site project coordinator will not be required unless the particular Task Order requires Contractor on-site presence.

The Contractor will provide a statement of work before authorization of any tasks. Further, OTA may request the Contractor to provide services beyond those itemized above but within the scope of the contract. Compensation for such additional services shall be in accordance with the rates and terms of the Contractor’s proposal and subsequent amendments that will constitute the contract between the OTA and the Contractor. An authorized representative of the OTA will initiate all General Technology Consultant services and shall approve each engagement.

Offerors who submit proposals in response to this RFP may be required to give an oral presentation of their proposal to the Proposal Evaluation Team. An oral presentation may provide an opportunity for the Offeror to clarify or elaborate on the proposal. If held, OTA will schedule the time and location of these presentations. Oral presentations are an option of the Proposal Evaluation Team and may, or may not, be conducted.

If the OTA engages the Contractor to develop software on a work for hire basis, the OTA will retain sole ownership of such software.

Offerors are responsible to inquire about and clarify any requirement of this RFP that is not understood. Your submittal constitutes the Contractors understanding of the RFP and OTA Operations. No oral requests for information will be accepted. All inquiries related to this RFP must be submitted by e-mail no later than December 16, 2014 at 3:00 pm to Mr. Tim Kraft at tkraft@pikepass.com. Please reference the RFP # in the title of the correspondence. No further written inquiries will be accepted after close of business on that day.

II. Requirements for Vendors Submitting Proposals for Staff Augmentation

The successful vendor(s) will be requested to provide the skill sets on site listed on Attachment A at the hourly rate listed for the specific skill set as needed to supplement existing staff for a variety of projects. These requests may be made without any notice due to a variety of reasons. The requested staff will be interviewed for capability related
to the specific need of the OTA and will be expected to begin in a short period of time subsequent to interview. The successful vendor(s) will provide personnel with skills in one or more of the following:

A. Provide staff and resources for software development projects as needed;
B. Provide staff and resources for server and storage projects as needed;
C. Provide staff and resources for network and security projects as needed;
D. Provide staff and resources for telecommunication projects as needed;

III. Requirements for Vendors Submitting Proposals for Turnkey Project Development

Specific Proposal Requirements:

The successful vendor(s) will be asked for negotiated task orders to accomplish projects including but not limited to automation of back office legacy systems such as general ledger and accounts payables business processes. Development projects will often require project management, development, testing and implementation using acceptable practices such as six sigma or “scrum” approach with affected divisions and personnel within the OTA.

In addition to the tabbed items below, each proposal shall include, a letter of transmittal from the prime Offeror demonstrating the Offeror’s as well as all proposed subcontractor’s commitments to the project for specific time periods, and identifying their relationships and arrangements with the Offeror.

Proposals should be as thorough and detailed as possible so that OTA may properly evaluate your capabilities to provide the required services. Offerors are required to submit the following items, separated by tabs within the proposal.

Tab 1: General Qualifications:

a. Describe your firm’s organizational structure and history. Include legal name and address; legal form of company (partnership, corporation, joint venture, etc.); if joint venture, identify the members of the joint venture and provide all information required within this section for each member; or if company is wholly-owned subsidiary of “parent company”; and address(es) of office(s) working on this engagement.

b. Describe your firm’s capability to project manage and develop automated systems for business processes.

c. List at least three projects and give detail of projects previously implemented by your firm.

d. Describe your firm’s experience in the design, development and implementation of information technology related server and storage environments.
e. Describe your firm’s experience in the design, development and implementation of information technology related network and security environments.

f. Describe your firm’s experience in the design, development and implementation of information technology related telecommunication environments.

g. Provide a list of all firms for which you have completed similar work. The list must include dates you performed the work, type of work performed, contact personnel, phone number, and addresses. Also provide a similar list(s) for each subcontractor you propose to use.

Tab 2: Proposed Staff Qualifications & Resources

a. Provide the name and resume of the proposed onsite Project Coordinator. The contractor’s proposed person must be replaced if requested by the OTA during the engagement. Once a person is assigned, he/she will only be taken off this engagement with the OTA’s approval. Describe your proposed Project Coordinator’s experience in providing similar Information Technology Consulting services.

b. Provide the name and resume of the prime provider’s company representative assigned to this project, if different from the Project Coordinator. The contractor’s proposed person must be replaced if requested by the OTA during an engagement. Once a person is assigned, he/she will only be taken off this engagement with the OTA’s approval. Describe your proposed representative’s experience in providing similar Information Technology Consulting services.

c. Identify by name, title and location, the key individuals who will be responsible for this relationship. Describe the role of each individual; provide summary resumes (no more than one page) for all individuals listed. Indicate the roles and responsibilities of any sub-consultants and indicate each sub-consultant’s involvement as a percentage of the overall team effort.

d. Provide an estimate of your firm’s current workload and available resources. The firm should specifically address this issue with respect to the proposed key personnel for this engagement. Also, disclose involvement in any pending OTA projects.

e. Demonstrate your firm’s ability to provide additional resources and to react to changes in scope and service.

Tab 3: Project Understanding & Plans for Providing Services:

A. Briefly describe your firm’s understanding of OTA’s needs for an Information Technology Consultant.
B. Describe your approach to providing Information Technology Consultant consulting services and how you propose to meet the needs described herein. Discuss the technical and management approach to this engagement, including staffing plans. Discuss communication methods necessary to ensure deliverables and projects are completed on schedule.

Tab 4: Pricing Schedule:

A. A list of relevant disciplines needed for this engagement has been attached to this RFP (Attachment A). Provide an hourly pricing schedule for each discipline listed in Attachment A. Provide detail concerning additional, estimated fixed and variable expenses. Offeror may add any relevant disciplines not listed in the Attachment A.

B. Provide the hourly cost for the Project Coordinator to be onsite on an as needed basis. Also provide Coordinator’s qualifications and experience relative to the pricing proposal.

C. Provide the administrative overhead multiplier which will be added to all hourly rates provided in Attachment A.

Tab 5: Appendices, Data and Other Submissions:

Include signed copies of any addendum (if applicable), data or other submissions necessary to support your proposal.
## ATTACHMENT A

<table>
<thead>
<tr>
<th>Group</th>
<th>Title</th>
<th>Years Direct Experience</th>
<th>Skills</th>
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<tbody>
<tr>
<td>Web</td>
<td>Designer</td>
<td>3 to 6</td>
<td>Advanced Interface/Web Design</td>
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<td>Advanced Adobe Photoshop, Corel PhotoPaint or Macromedia Fireworks</td>
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<td>Macromedia Flash</td>
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<td>3D helpful</td>
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<tr>
<td>Web</td>
<td>Developer</td>
<td>3 to 5</td>
<td>Full .NET development (C# preferred)</td>
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<td>Experience designing and constructing secure web sites utilizing SSL and encryption technology.</td>
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<td>Experience writing and utilizing Microsoft SQL Server stored procedures</td>
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<td></td>
<td></td>
<td>Excellent Database skills (SQL Server)</td>
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<td>Expert Javascript skills Macromedia Flash</td>
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<td>Fluent in other programming language such as C++</td>
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<td>Knowledgeable about IIS Administration</td>
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<td>Graphic Design skills a plus</td>
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<tr>
<td>IT / Network</td>
<td>Sr. Server Support/Analyst</td>
<td>3 to 5</td>
<td>Server hardware, tape storage devices, NAS (vendor certifications a plus)</td>
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<td>Hardware, software RAID levels 5,6,10,50</td>
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<td>BIOS, firmware, driver updates</td>
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<td></td>
<td>Windows Server OS's 2000/2003/2008/2012 (prefer MCSE)</td>
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<td>Knowledgeable about DHCP, DNS, WINS</td>
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</tbody>
</table>
Knowledgeable about NTFS file/share level security
Knowledgeable about user/group account management
Experience with SFTP file transfers
Active Directory experience
Experience with data backup / restore
Knowledgeable about server security issues
Advanced server troubleshooting skills (events, alerts, performance)
Basic knowledge of IIS 5.0, IIS 6.0, IIS 7.0
One or more advanced specialty skills (SMS, MOM, HP OpenView, DELL Open Manage, SQL, SharePoint, etc)

3 - 5 years experience in medium to large business environment, direct support for 25+ servers

**IT / Network Sr. Exchange Administrator II 5 to 7**

Candidate should possess all of the skills of the Sr. Server Support/Analyst, plus:

Experience with Exchange 2010, 2013

Knowledgeable about optional Exchange components: Instant Messaging, Outlook Web Access, Conferencing Server)

Advanced network troubleshooting skills (DNS, WINS, TCP/IP, NetMon)

Experience with SMTP gateway scanning/filtering

Experience with Content Filtering/SPAM control, certificates

Experience with e-mail based anti-virus software

Knowledgeable about e-mail security issues

5 - 7 years experience in medium to large business environment, direct support for 500+ e-mail users
IT / Network Storage Specialist 5 to 7

Candidate should possess all of the skills of the Sr. Server Support/Analyst, plus:

Knowledge of EMC VNX Unified storage systems, RecoverPoint, vSPhere 5.0, 5.5, Distributed Virtual Switches

Knowledge of SAN hardware components (disk storage, tape devices/libraries, switches, fiber optics)

Knowledge of SAN architecture/protocols Fibre Channel, FCIP, iSCSI

Advanced data management/recovery skills (archiving, backup retention policies, storage policies, etc)

Experience with Enterprise class backup software Avamar, Data Domain, vRanger

Knowledgeable about data center operations/procedures

5 - 7 total years of experience, 2 - 3 years experience in storage networks

---

IT / Network Sr. Network Analyst 5 to 7

Candidate should possess some of the skills of the Sr. Server Support/Analyst, plus:

Knowledgeable about networking hardware (firewalls, routers, modems, switches, hubs, patch panels, cabling)

Advanced knowledge of networking protocols, ports, etc

Advanced knowledge of network security

Knowledgeable about remote access strategies (dial-up, IPsec, VPN)

Experience installing, configuring, maintaining network hardware

Experience with Extreme networking switches

Experience with Layer 2, Layer 3, BGP, OSPF
Experience with one of more firewall products: CheckPoint, Juniper, and Imperva

Experience with IP telephony

5 - 7 years experience in medium to large business environment, direct support for 15+ networks

<table>
<thead>
<tr>
<th>IT / Software</th>
<th>Sr. Software Developer</th>
<th>5 to 7</th>
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<tbody>
<tr>
<td></td>
<td>Windows Forms, Windows Services, Web Services</td>
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<tr>
<td></td>
<td>Windows XP 7, 8</td>
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<td></td>
<td>Bachelor’s Degree in Computer Science, MIS, or other related field of study</td>
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<td></td>
<td>Strong C# development skills</td>
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<td>Strong knowledge of data mining services, architecture, validation, and testing with an emphasis on developing to large-scale SQL Server implementations</td>
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<td>Able to deliver quality products in a rapid Agile environment</td>
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<td></td>
<td>Experience with web service-oriented architectures</td>
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<td>Experience with TFS and Test Driven Development</td>
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<td>Experience with OWASP and secure coding and development practices with a full understanding of security during the SDLC</td>
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<td>Experience working and delivering complex software projects with Scrum</td>
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<td></td>
<td>5+ year’s of experience in medium to large business environment direct support for 100+ users</td>
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<table>
<thead>
<tr>
<th>IT / Project Management</th>
<th>Sr. Project Manager</th>
<th>5 to 7</th>
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<tbody>
<tr>
<td></td>
<td>Bachelor’s Degree in Computer Science, MIS, or other related field of study. PMP Certified.</td>
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<td>5-7 years professional IT Project Management experience on large-scale IT projects</td>
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</tbody>
</table>
Responsible for significant, institute-wide projects, typically with large budgets and sizeable staff, focused on meeting project commitments, including communications with sponsors, stakeholders etc. Spends majority of time on project management responsibilities

Leads the design, testing, planning, and implementation of complex projects for systems that typically affect many users

Able to deliver quality IT products in a rapid Agile environment

Lead the development and implementation of a broad, coordinated set of plans and programs to meet the goals and priorities of the OTA’s IT Division

Experience with Microsoft Project and Microsoft Office applications

Full understanding of all aspects of the SDLC

Experience working and delivering complex software projects with Scrum